

VOTING RECORD
BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, JULY 11, 2013
10:00 A.M.

The following information is an unofficial record of the
Frederick County Board of County Commissioners open meeting votes.

(Official minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes can be accessed at www.FrederickCountyMD.gov/minutes and video of the meeting can be accessed at www.FrederickCountyMD.gov.)

MOTION TO GO INTO CLOSED SESSION/ADMINISTRATIVE FUNCTION

Maryland Annotated Code State Government Article § 10-508(a) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

Topic – To discuss the reorganization of a county division including the impact on specific county employees.

Motion to go into closed session – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young		X	X			
Smith	X		X			
Shreve			X			
Gray						X
Delauter			X			

CONSENT AGENDA

The following items were considered on the consent agenda:

- Purchasing Memo #14-003, Asphalt and Stone Materials
- Purchasing Memo #14-004 - Bid #13-064, #13-071 and #13-088, Commodity Purchases for Various Water/Wastewater Chemicals for Utilities and Solid Waste Management Division
- Purchasing Memo #14-005 – Medium Voltage and Equipment Testing Preventative Maintenance and Emergency Repair Services for Utilities and Solid Waste Management Division
- BT-14-003, Accounting, Finance Division
- Board of Education Current Expense Fund Amendment #3-13 (No county budget transfer required.)
- Construction Change Order No. 86, Ballenger-McKinney Enhanced Nutrient Removal, Wastewater Treatment Plant Expansion
- Montevue Adaptive Reuse Project Easement

- FFY 2013 Emergency Solutions Grant Renewal Application

Motion to approve the consent agenda as presented – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray						X
Delauter		X	X			

WORKSESSION

Appointment of Frederick County Board of Education (BOE) Member – Commissioner Blaine Young

Motion to appoint Ms. Colleen Cusimano to the BOE to fill the unexpired term of the late Jimmy Reeder – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray						X
Delauter		X	X			

(It was noted Ms. Cusimano's term would become effective after being sworn in by the Clerk of the Circuit Court.)

Proposed Revision to the Technology of Frederick County's Bylaws – Sherry Weakley, IIT

Motion to approve the proposed amended revisions – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray						X
Delauter			X			

ADMINISTRATIVE BUSINESS

Installment Purchase Program Agreement (IPP) – Michael E. Stambaugh et al. – Anne Bradley, Community Development Division

Motion to approve Resolution #13-16, the IPP Agreement and the Deed of Easement for 104 acres owned by Michael E. Stambaugh et al. – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray						X
Delauter			X			

Present for Signature Purposes the Ordinance for Rezoning Amendment #R-12-01 – Linganore/Oakdale PUD (Public Hearing Held 6/18/13) – Michael Chomel, Office of the County Attorney

No action was taken.

Present for Signature Purposes the Linganore/Oakdale PUD Development Rights and Responsibilities Agreement (Public Hearing Held 6/18/13) – Eric Soter, Community Development Division and Kathy Mitchell, Office of the County Attorney

No action was taken.

Bid Awards – Diane George, Finance Division

Purchasing Memo #14-001, FY 2014 Hardware/Software Maintenance Renewals for IIT

Motion to approve Purchasing Memo #14-001 – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray						X
Delauter		X	X			

Purchasing Memo #14-002, Architecture and Engineering Services (IDQ Contract)

Motion to approve Purchasing Memo #14-002 – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray						X
Delauter		X	X			

Memorandum of Understanding (MOU) Between the Frederick County Sheriff's Office and the National Park Service – Major Scot Hopkins, Sheriff's Office

Motion to approve the MOU – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray						X
Delauter		X	X			

Recommendation to Execute Addendums to the Comcast Master Service Level Agreement – Sherry Weakley, IIT

Motion to approve the recommendation as presented – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray						X
Delauter		X	X			

Release of First Quarter Library Material Funding – Darrell Batson, Frederick County Public Libraries

Motion to approve the release of FY 2014 first quarter funds in order for the library to order more materials – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray						X
Delauter		X	X			

Spectrum Drive Lease Renewal – Crystal Chamberlain, Public Works Division

Motion to approve the 2013 lease extension agreement that included a one-year fixed term beginning September 1, 2013, and an additional one-year extension with a 3% escalation factor – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray						X
Delauter			X			

YMCA of Frederick County Lease Amendment – Crystal Chamberlain, Public Works Division

Motion to approve the 2013 lease amendment that included reimbursement and recovery of the facility costs – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray						X
Delauter			X			

2012 Annual Planning Report – Jim Gugel, Community Development Division

No action was taken, item was informational.

Ordinance to Revise Chapter 1-25 of the Frederick County Code – Development Rights and Responsibilities Agreements (DRRAs) – Kathy Mitchell, Office of the County Attorney

Motion to send the revisions to the Frederick County Code regarding DRRAs through the public review process – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray						X
Delauter			X			

Frederick County Employees Retirement Plan: Investment Management Services Agreements with Geneva Capital Management Inc. and Robeco Investment Management, Inc. – Tracy Lobuts, Human Resources Division

Motion to approve the recommendation to further diversify the Retirement Plan's domestic equity portfolio by hiring a mid- cap growth asset manager and a mid-cap value asset manager – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray						X
Delauter			X			

Development Impact Fee Exemption – Commons of Avalon – Jenny Short, Citizens Services Division

No action was taken.

CLOSED SESSION

Maryland Annotated Code State Government Article § 10-508(a) (7) To consult with counsel to obtain legal advice on a legal matter; (8) To consult with staff, consultants, or other individuals about pending or potential litigation and (14) Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

Topic – To discuss with the county's attorneys, county staff and other individuals the legal requirements of an existing contract and the county's options in addressing possible changed circumstances

Motion to go into closed session – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young		X	X			
Smith	X		X			
Shreve			X			
Gray						X
Delauter			X			

For more information, please contact Patti Morrow at 301-600-6083 or pmorrow@FrederickCountyMD.gov.